

## The Decal Source FTP Site Information

Address: ftp.tdspitstop.com

User Name: TDS

Password: TDSpassword

Please upload / download files from this public directory.

Windows Users:

1. **Right click** the **Start** button and select **Explore**.
2. Once **Windows Explorer** is open **locate** the **Address Bar**, type the FTP Address Here and press Enter.
3. If you cannot find the **Address Bar** click **View** on the window Menu Bar and select **Toolbars > Address Menu**.
4. You will then be prompted by a Dialog Box “Log On As” asking for a User name: and Password: Enter the required information (See Above) do not check Log on anonymously. Click “Log On” Button.
5. From here you will see “Welcome to the TDS public FTP share”, now you can drag and drop files to this folder to be uploaded. I recommend transferring one file at a time; this will reduce errors and unsuccessful transfers.
6. Once you are finished close the window and notify your Account Manager of the new file arrival so it can be removed and processed.

Mac Users: Fetch is an FTP client that will upload and download files to any standard FTP site. See your Fetch documentation for Help.

A free FTP client that I recommend is FileZilla, I have placed a Windows copy in the public directory (above) file name: “FileZilla\_3.0.11\_win32-setup.exe”, it is compatible with Mac and Windows.

If you would like a Private Folder on our FTP site to maintain confidentiality just ask and we will set you up right away.

Problems or questions contact [Anton@thedecalsource.com](mailto:Anton@thedecalsource.com) or call (336) 574-3141